

## Rates

Tuition rates are established each fiscal year by the Naval Postgraduate School and are based on resident and distance learning cost models. To the maximum extent possible prices will remain consistent within a fiscal year.

## Tuition Due Date

In accordance with the Anti-Deficiency Act, tuition is due **on or before the first day of each quarter**, and it must be paid using current-year funding of the fiscal year in which the academic quarter begins.

If tuition is not received by this time, a bursar hold will be placed on each student account, preventing the student from participating in class until tuition has been paid. Lack of payment will result in disenrollment.

## Methods of Payment between DoD and Federal agencies:

- Navy (internal to Navy ERP): NAVCOMPT form 2276A (order for work or services request) via Navy ERP Workflow. NPS Vendor Code: 20000836; Work Breakdowns Structure (WBS): Please contact [Funds@nps.edu](mailto:Funds@nps.edu) and include [Tuition@nps.edu](mailto:Tuition@nps.edu) before sending. **Please do not send any amended funding documents.**
- Navy (Legacy Systems): NAVCOMPT form 2275 (order for work or services request) or 7600B
- Other DoD Agencies: MIPR DD-448 or 7600B
- Non DoD Agencies: Interagency Agreements (IAA) and Financial Standardization forms (FMS) 7600A (agreement) and 7600B (purchase order)

## Winter/Spring/Summer quarters tuition payments (occur within the same fiscal year):

- Issue the funding document as an Economy Act order
- The expiration date and work completion/period of performance date must end on **30 September**.

## Fall quarter tuition payments (crosses fiscal years):

### ***\*\*If using appropriated funds expiring 30 September of the fiscal year in which the quarter begins:***

- Issue the funding document as a 'Project Order.'
- The body of the funding documents must annotate "Project Order" and include the following statement: *"This project order is placed in accordance with the provisions of 41 U.S.C. 6307, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order."*
- If this is not on the funding document, the funds will not be accepted.
- The work completion/period of performance date must end on **31 December**

### ***\*\*If using non-expiring funds or a multi-year appropriation not expiring on 30 September of the fiscal year in which the quarter begins:***

- Issue the funding document as an Economy Act order.
- The work completion period of performance date must end on **31 December**

**A note on amended funding documents:** Amendments will **NOT** be accepted for **fall** and **winter** quarters. Please send a new basic funding document.

**Address funding documents to:**

*President, Naval Postgraduate School, Attn: Code 21 (Funds Receipt) Monterey, CA 93943-5000*

The funding document should have a "wet" or CAC signature and also state student name, program name and curriculum number as listed in the NPS invoice, and list the technical contact as NPS Tuition Manager at (831) 402-8306, [tuition@nps.edu](mailto:tuition@nps.edu) and the financial contact as (831) 656-3577, [funds@nps.edu](mailto:funds@nps.edu).

From your organization, the following information must be included on the funding document: the name of the Financial POC, telephone number, and email address.

Send all funding documents directly to [tuition@nps.edu](mailto:tuition@nps.edu).

**Methods of Payment (Defense Contractors Only)**

Checks are to be made payable to the "U.S. TREASURY" and be submitted to: Naval Postgraduate School Admissions Office, Attn: Tuition Manager, 1 University Circle, Hermann Hall Rm 022, Monterey, CA 93943-5006.

**Additional Information**

The Naval Postgraduate School **DOES NOT** accept credit card payments, Electronic Funds Transfers, or SF-182s for tuition.